FY 2025
EEOC Training Institute Inter-Agency Agreement Form

Date:

IAA/Document Number:

EEOC TRADING PARTNER

SERVICING AGENCY	REQUESTING AGENCY
Accounts Receivable & Collection	**Obligation & Disbursement**

Agency:	U.S. Equal Employment Opportunity Commission
Program Name:	EEOC Training Institute, Revolving Fund
Address:	131 M Street, NE
City, State & Zip:	Washington, DC 20507
Phone Number:	866-446-0940
ALC:	45010001
Funding String (optional):	
Purchase Order #	
TAS:	45X4019
BETC:	COLL
Object Class:	252091
AGENCY TIN:	520812919 TRAINING COURSE

DISB

AID ☐ BPOA ☐ EPOA ☐ A ☐ MAIN ☐ SUB ☐

Name of Course/Conference Date

ATTENDEE:	AMOUNT:
1	
2	
3	
4	

Payment Method:

Credit Card / Treasury IPAC

TOTAL

By submitting and signing this agreement, EEOC's Trading Partner certifies that funds are obligated for disbursement. The Trading Partner also agrees that EEOC may collect via IPAC in advance, 10 business days prior to the training date, in accordance with this agreement. EEOC and its Trading Partner agree that the coding provided above for their respective agency is accurate and shall be used for IPAC processing.

SIGNATURE:	Altovise Douglas
Title:	Program Analyst,
Email Address:	Altovise.Douglas@EEOC.GOV

Receiver TAS/BETC Enter/Find: ⦿ Enter TAS/BETC ◯ Find TAS, Select BETC
(Choose One)

	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	
Receiver Treasury Account Symbol *									Find

Basic TAS Facts

- TAS - Treasury Account Symbol
    - aka TAFS, fund symbols, appropriation accounts, and receipt accounts
- Format Standardization - move to Component TAS
    - Expansion of Dept Agency Codes from 2 to 3 digits
    - Expansion of Fiscal Year into 3 separate fields
    - Elimination of Standard Subclasses – replaced by BETC

TASs are displayed in the 2-digit and 3-digit formats on the SAM Public web site. Note that Treasury applications may limit the format that financial transactions may be submitted in.

For more information, please refer to:
https://www.fiscal.treasury.gov/fsservices/gov/acctg/cars/ref_guidance.htm

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Component TAS Structure

Component Name	Acronym/ Field Length	Definition
1. Sub-Level Prefix Code	SP/2	A programmatic breakdown of the account for Treasury publication purposes.
2. Allocation Transfer Agency Identifier	ATA/3	The Agency identifier of the agency receiving funds through an allocation transfer.
3. Agency Identifier	AID/3	Represents the department, agency, or establishment of the U.S. Government that is responsible for the TAS. Used in conjunction with the main account code.

- Current standard sub class codes will be replaced by a BETC.
- Agency Identifiers are 3 digits in length.

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Component TAS Structure (cont'd)

Component Name	Acronym/ Field Length	Definition
4. Beginning Period of Availability	BPOA/4	In annual and multi-year funds, identifies the first year of availability under law that an appropriation account may incur new obligations.
5. Ending Period of Availability	EPOA/4	In annual and multi-year funds, identifies the last year of funds availability under law that an appropriation account may incur new obligation.
6. Availability Type Code	A/1	Identifies no-year accounts "X", clearing/suspense accounts "F", Treasury's central summary general ledger accounts "A".

- BPOA and EPOA must be the entire 4-digit year (Ex: 2012).
- Period of Availability (BPOA/EPOA) and Availability Type Code are mutually exclusive.

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Component TAS Structure (cont'd)

Component Name	Acronym/ Field Length	Definition
7. Main Account Code	MAIN/4	Identifies the type and purpose of the fund.
8. Sub-Account Code	Sub/3	Identifies an available receipt or other Treasury-defined subdivision of the main account.

- Main Account Code remains the same.
- Sub-Account Code is a mandatory field.

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WHAT IS A BETC?

- BETC is the acronym for Business Event Type Code that refers to the data element (up to 8-characters) that indicates the type of activity being reported for a specific transaction (e.g. receipt, disbursement, payments, collections, borrowing, etc.)

- A BETC must accompany the Treasury Account Symbol (TAS) and the dollar amount in order to classify the transaction against the Fund Balance With Treasury.

- The BETC replaces transaction codes and standard sub-classes but at a more intuitive level of detail.

- For more information please refer to:
https://www.fiscal.treasury.gov/fsservices/gov/acctg/cars/ref_guidance.htm

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