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www.eetraining.eeoc.gov
for a reduced price.

**Thursday,
September 17,
2015**

2015 SEMINAR LOCATION

MARTEN HOUSE HOTEL &
LILLY CONFERENCE CENTER

1801 WEST 86TH STREET

INDIANAPOLIS, IN 46260

(317) 872-4111

www.martenhousehotel.com

Hotel Arrangements

Registrants are responsible for
their own hotel arrangements.

GOING GREEN!

Participant materials will be
available for download
and/or e-mailed prior to the
day of the seminar.

Event Code 15TIND01

ENHANCE YOUR EEO KNOWLEDGE at the **2015 EEOC Indianapolis Technical Assistance Program Seminar**. This informative seminar, **sponsored by the Indianapolis District Office**, will be held at the Marten House Hotel & Conference Center.



EEOC Indianapolis Seminar

U.S. Equal Employment Opportunity Commission

TRAINING YOU CAN'T AFFORD TO MISS!

Join EEOC for the best in EEO training from the experts who enforce the law.

Questions about the seminar?

Stephanie Esaw
Indianapolis District Office

(317) 226-6418

(317) 226-7953 FAX

(317) 226-5162 TTY

Stephanie.esaw@eeoc.gov



EEOC
Training Institute
...Learn from the Experts

EEOC Indianapolis Seminar

U.S. Equal Employment Opportunity

Thursday
September 17, 2015

Top 5 Reasons to Attend an EEOC Seminar

- Get Updates on the Latest Changes to EEO Laws and Regulations
- Avoid Common Pitfalls and Mistakes
- Learn Best Practices
- Prepare for Tough HR Decisions
- Meet the People who Enforce the Laws



Who Should Attend?

- Human Resources
- EEO Managers and Staff
- Attorneys
- Managers and Supervisors
- State and Local Officials
- Union Officials
- Federal EEO Staff [seminar approved for 8 hour EEO Investigator Refresher credit]

www.eeotraining.eeoc.gov

Training Institute Policies - Training Event 15TIND01

PAYMENT – \$349 Fee includes seminar, lunch and refreshments at breaks, and an eight-volume EEO library on CD. **PAYMENT MUST ACCOMPANY REGISTRATION.** *EEOC Tax ID Number: 52-0812909*

GET A DISCOUNT PRICE of \$319 by:

1) Registering on-line with a credit card or electronic check payment, or 2) registering early. Check or credit card payment information **must** be received by **August 17, 2015** before the seminar. NOTE: All credit card charges will be listed as EEOC Training Institute on your statement.

State and Local government Registrants: Please note: To request an invoice (to secure payment via **check or credit card**) please **e-mail, telephone or fax your request to the EEOC Training Institute.** Confirmation of the event is only issued after payment is received by the EEOC Training Institute.

Federal Government Registrants Using IPAC (Intra governmental payment and collection): Federal agencies must complete the EEOC's Inter Agency Agreement Form (IAA Form) at the time of registration.

PRE-PAYMENT IS REQUIRED PRIOR TO TRAINING.

REGISTRATION - Register at www.eeotraining.eeoc.gov. Credit card and electronic bank check registrations will receive immediate confirmation.

REGISTRATION QUESTIONS: Visit the website www.eeotraining.eeoc.gov or contact our customer service staff at 703.291.0880 or toll free 1-866.446-0940; or send an email to eeoc.traininginstitute@eeoc.gov for more information. TTY# 1.800.828.1120

You may also **MAIL** your registration application with payment to **EEOC TRAINING INSTITUTE, 6841 ELM STREET, SUITE 1092, MCLEAN, VA 22101** OR **FAX** your registration with payment to 518.615.8422.

CONFIRMATION — Registrants will receive written email or fax confirmation upon receipt of a complete registration application and payment. Space is limited, so register early, preferably at least 14 days prior to the seminar. Late registrations will be accepted on a space-available basis. Confirmation email should be brought to the event.

CANCELLATIONS, REFUNDS, NO SHOWS, WALKINS, TRANSFERS

Cancellations received more than **10** business days prior to the seminars are eligible for a refund less a \$35 processing fee. No shows are not eligible for a refund. Substitutions may be made prior to the beginning of the seminar.

REASONABLE ACCOMMODATION REQUESTS — If you need an accommodation, please note it on the registration form and we will contact you.

Indianapolis EEOC Seminar Sept. 17, 2015

Agenda



Schedule

- Registration: 7:30 am
- Start: 8:00 am
- Lunch provided
- End: 4:30 pm

LET EEOC BE YOUR TRAINER

Experienced EEOC staff will come on-site and provide training on popular EEO topics such as harassment or an overview of EEO.

For more information, contact:

Phyllis Tucker-Wells
Program Manager
317.226.7469
Phyllis.tucker-wells@eEOC.gov

7:30 - 8:00 am	Registration and Continental Breakfast
8:00 - 8:15 am	Welcome <i>Webster Smith, EEOC District Director, Indianapolis District Office</i> <i>Phyllis Tucker-Wells, EEOC Program Manager, Indianapolis District Office</i>
8:15 - 9:15 am	Legal Updates: Recent Developments in EEO Law <i>Jonathan Bryant, EEOC Senior Trial Attorney</i>
9:15 - 10:15 am	Job Accommodation Network (JAN) <i>Elisabeth Simpson</i> <i>Morgantown, West Virginia</i>
10:15 - 10:30 am	Morning Break
10:30 - 11:30 am	ADA/Pregnancy <i>JoAnn Farnsworth, EEOC Senior Trial Attorney</i> <i>Michelle Ware, Supervisory Investigator, EEOC</i>
11:30 - 12:30 pm	LGBT Discrimination <i>Chris Hartman, Fairness Campaign</i> <i>Louisville, Kentucky</i>
12:30 - 1:45 pm	Lunch
1:45 - 2:45 pm	Homeland Security Investigations: I-9, E-verify, Immigrations & Citizenship <i>Chris Bryant, Special Agent</i>
2:45 - 3:00 pm	Afternoon Break
3:00 - 4:30 pm	Role Plays: Harassment , Retaliation, Religion <i>Facilitator: Michelle Eisele, Supervisory Trial Attorney</i> <i>Commentary by EEOC, Defense & Plaintiff Bar Attorneys</i> <i>Laurie Young, EEOC Regional Attorney</i> <i>EEOC Indianapolis District Office</i> <i>Defense Bar Attorney TBA</i> <i>Plaintiff Bar Attorney TBA</i>

Credits: 6.5 HRCI credits approved. This seminar also meets the 8 hour yearly refresher training requirement for federal agency EEO investigators. Indiana 7.5 CLE credits.

EEOC Indianapolis Seminar September 17, 2015

(Event Code 15TIND01)

Please print and use a separate form for each attendee.

3 ways to register

• **ON-LINE - GET DISCOUNT PRICE**

www.eetraining.eeoc.gov
(payment by credit card and online check only)

• **MAIL**

EEOC TRAINING INSTITUTE
6841 ELM STREET, SUITE 1902,
MCCLEAN, VIRGINIA 22101

• **FAX to 518.615.8422**



Directions to SEMINAR LOCATION - Marten House Hotel & Lilly Conference Center.

From I-465 West to the Meridian Street (US 31) exit and turn left. Go south to 86th Street. Turn right on 86th Street and head west. The Marten House is on your left after you pass Ditch Road.

By registering for a Training Institute event, you agree to all applicable Institute policies.

First Name _____ MI ____ Last Name _____

Title _____

Organization _____ Suborg _____

Address _____

City _____ State _____ Zip _____

E-Mail _____

Business Telephone () _____ (if TTY, please check)

Fax No. () _____ Company/Agency Tax ID Number _____

Do you require a reasonable accommodation, due to a disability, in order for you to attend this program? Yes No Describe accommodation requested or special diet needed.

AMOUNT OF PAYMENT: \$349 Discount Price of \$329 available for online registrations up until the day before the seminar and for mailed check or mailed/faxed credit card payment registrations received by **August 17, 2015**. Faxed/mailed credit card registrations received after **August 17, 2015** will be charged \$349.

Credit Card MasterCard Visa American Express Discover
Account # _____ Expiration Date _____

Cardholder Name (please print) _____

Signature _____ Card Security Code _____

Cardholder Email address _____

Cardholder mailing address _____

Check Payable to EEOC Training Institute 6841 Elm Street, Suite 1902, McLean, Virginia 22101

State/Local Government contact the **EEOC Training Institute** to request an invoice to secure payment via check or credit card. Please call 1-866.446-0940 or end an e-mail to eeoc.traininginstitute@eeoc.gov.

Federal Government Agencies must complete the EEOC's Inter Agency Agreement (IAA Form) at the time of registration. 1-866.446.0940 or send an email to eeoc.traininginstitute@eeoc.gov.

PRE-PAYMENT IS REQUIRED PRIOR TO TRAINING.

Person filling out this form (if different than registrant)

Name _____

Email _____

Have you attended an EEOC sponsored seminar, course or conference in the last 5 years? Yes No

Employees at Your Facility:

- Under 50
- 50-99
- 100-249
- 250-499
- 500-999
- 1,000+

Your Organization's Business Type:

- Federal Gov't
- State/Local Gov't
- Private

Your Position Category:

- Attorney EEO Director, Manager, Supervisor
- EEO Professional (Investigator, Counselor, Specialist)
- HR Director, Manager, Supervisor HR Staff
- Mediator, ADR Other Manager, Supervisor
- President, CEO, Owner Union Representative
- Other _____

How did you learn about our seminar?

- Brochure in mail Email Colleague
- Website/Internet Newspaper/Radio Ad
- Professional Organization SHRM EEOC event
- Other _____