



Phone: 619.692.2296 Fax: 619.296.4638 Email: sheratonsandiego@psav.com

CUSTOMER INFORMATION

*Name of Conference _____		Booth Number _____	
*Company _____		*On-site Contact _____	
*Address _____		*On-site Cell _____	
*City _____	*State & Zip _____	Onsite Deliver/Setup: (someone MUST be present for delivery)	
*Ordered By _____	Fax _____	Delivery Date _____	Booth Carpeted: Yes No
*Phone _____	*Email _____	Time frame (circle one): 8am-10am 10am-12noon 12pm-3pm 3pm-5pm	
* Required Field			

ALL PRICING IS FOR THE LENGTH OF SHOW Please call for items not listed on form. Qty 14 Days Prior Standard Rate Total

Power 120 V	Qty	14 Days Prior	Standard Rate	Total
5 Amps		\$ 150.00	\$ 200.00	
10 Amps		\$ 210.00	\$ 275.00	
15 Amps		\$ 260.00	\$ 310.00	
20 Amps		\$ 310.00	\$ 375.00	

208 V - 3 Phase	Qty	14 Days Prior	Standard Rate	Total
20 Amps		\$ 475.00	\$ 625.00	
30 Amps		\$ 525.00	\$ 750.00	
60 Amps		\$ 675.00	\$ 975.00	
100 Amps		\$ 925.00	\$ 1,275.00	
200 Amps		\$ 1,700.00	\$ 1,325.00	

Internet	Qty	14 Days Prior	Standard Rate	Total
Wired ***Additional IP Address Add \$125***		\$ 350.00	\$ 500.00	
Wireless ***Additional IP Address Add \$100***		\$ 200.00	\$ 350.00	

Bandwidth Packages Call for Quote

LCD Monitors	Please Circle	14 Days Prior	Standard Rate	Total
32" Flat Panel Video and Data Monitor (16:9) Stand With Shelf* Speakers Wall Mount ** Tabletop		\$ 300.00	\$ 400.00	
40" Flat Panel Video and Data Monitor (16:9) Stand With Shelf* Speakers Wall Mount ** Tabletop		\$ 450.00	\$ 550.00	
46" Flat Panel Video and Data Monitor (16:9) Stand With Shelf* Speakers Wall Mount ** Tabletop		\$ 600.00	\$ 700.00	
55" Flat Panel Video and Data Monitor (16:9) Stand With Shelf* Speakers Wall Mount ** Tabletop		\$ 750.00	\$ 850.00	
63" Flat Panel Video and Data Monitor (16:9) Stand With Shelf* Speakers Wall Mount ** Tabletop		\$ 900.00	\$ 1,000.00	

Computer ONLY Monitors (Speakers NOT included)	Please Circle One	14 Days Prior	Standard Rate	Total
19" LCD Flat Panel Computer Monitor (4:3) Wall Mount ** Tabletop		\$ 200.00	\$ 200.00	
20" LCD Flat Panel Computer Monitor (4:3) Wall Mount ** Tabletop		\$ 250.00	\$ 250.00	

IMPORTANT INFORMATION

What source will be used with the monitor(s)? (Please indicate below)
 Computer _____ ; DVD/VCR or other Video Device _____ ; Multiple _____ ; Other (specify) _____
MAC USERS: PSAV does not supply conversion video adaptor (dongle). Please be sure to bring your own.

Presentation Computer - Windows	14 Days Prior	Standard Rate	Total
PC - Windows 7	\$ 400.00	\$ 500.00	
Computers - Macintosh			
MacBook	\$ 450.00	\$ 550.00	

Computer Accessories & Printers

HP LaserJet 4000 Series Black & White Printer (25 PPM, Mac, PC, Network)		\$ 350.00	\$ 400.00	
Keyboard and Mouse - Wired		\$ 50.00	\$ 75.00	
Keyboard and Mouse - Wireless		\$ 75.00	\$ 100.00	
Computer Speakers w/ Subwoofer		\$ 50.00	\$ 65.00	

Miscellaneous

54" Rolling Cart w/ Black Skirt		\$ 60.00	\$ 75.00	
DVD Player (US compatible, Region 1/NTSC)		\$ 100.00	\$ 125.00	
Power Strip & Extension Cord		\$ 30.00	\$ 50.00	
Blu-Ray Disc Player		\$ 150.00	\$ 175.00	
VGA Distribution Amplifier		\$ 125.00	\$ 150.00	

Rigging - Call for quote

Terms & Conditions

- Please allow 72 hours to confirm your order. If you do not receive a confirmation from PSAV, your order has not been received.
- Your card WILL be charged approximately 1-3 days post show start date.
- PSAV will **NOT** deliver equipment to an unattended booth. An authorized representative must sign for all equipment.
- The prevailing sales tax rate at the time the customer's credit card is charged will be applied.

IMPORTANT: PSAV Cancellation Policy - All cancellations must be submitted in writing.

Cancellations received within 24 to 48 hours of the scheduled delivery date are subject to 50% of the order total. Those received less than 24 hours or the day of scheduled delivery (onsite cancellations or no shows) are subject to the full amount.

* **Monitor Stand** Add \$75 per stand

** **Wall Mounting**

Hours (1.0X)	\$80.00	Monday - Friday 8am to 5pm
OT Hours (1.5X)	\$120.00	Monday - Friday 5pm to 12am; Saturday after 8 hours
DT hours (2.0X)	\$160.00	Monday - Saturday 12am to 8am; all day Sunday; after 12 hours

An additional 2 hours of labor per monitor will be added to your order.

If PSAV is required to mount a monitor above 5' from the floor, additional labor will be applied. Call for a quote. PSAV is **NOT** responsible for attaching the hardware to the structure. Please ensure the hardware is attached to the structure **PRIOR** to your installation.

Service Charge A 24% service charge will be added to all equipment rentals and internet orders.

Tax Exempt Status If you are exempt from payment of sales tax, we require an exemption certificate from the state.

Damage Waiver If you would like a copy of the waiver, please contact us. By completing this section and by signing this form, you agree to **PSAV's Equipment Loss and Damage Acknowledgment**.

CREDIT CARD INFORMATION circle one



Name on Card	Company
Card Number	Billing Address
Expiration Date	City
State/Zip	Phone Number
Card Holder Signature	

Checks payable to: Sheraton San Diego Hotel & Marina/PSAV Paying by Check? Please allow PSAV to confirm total PRIOR to sending check.

1380 Harbor Island Drive San Diego, CA 92101

PSAV reserves the right to modify this form at any time.